

Veteran Information

The Veterans Administration requires that you be accepted for admission to EMCC (Chapter 33), or have a pending application for admission to receive benefits (all other VA Chapters). **Exception:**

1. Veteran enrolled through Community College of Air Force, **or**
2. Veteran matriculated at another college who plans to transfer their EMCC class(es) back to that college.

Semester Planning to Enroll at EMCC Fall Spring Summer Year _____

EMCC Student ID # _____ Program of Study/Major _____

First Name	MI	Last Name	Branch of Service
Mailing Address		City/Town	State
Daytime Phone		Cell Phone	E-mail

What type of VA Benefit do you receive? Check One (✓)

- | | |
|--|--|
| <input type="checkbox"/> Chapter 30 (<i>Montgomery GI Bill Active Duty</i>)
<input type="checkbox"/> Chapter 31 (<i>Vocational Rehabilitation Benefits</i>)
<input type="checkbox"/> Chapter 32 (<i>Veteran's Education Assistance Program including section 903</i>)
<input type="checkbox"/> Or CHAPTER 35 Dependents/Survivor -- Recipients must complete the following. | <input type="checkbox"/> Chapter 33 (<i>Post 9/11 GI Bill</i>)
<input type="checkbox"/> Chapter 33 (<i>Transfer Benefits to Dependent</i>)
<input type="checkbox"/> Chapter 1606 (<i>Montgomery GI Bill Selected Reserve</i>)
<input type="checkbox"/> Chapter 1607 (<i>Reserve Educational Assistance Program</i>) |
|--|--|

_____ Veteran's (Parent or Spouse) SSN _____ Veteran's Name

REQUIREMENTS

- ✓ Schedule meeting with EMCC's VA Certifying Official.
- ✓ Submit your Certificate of Eligibility Letter issued by Veterans Affairs,
- ✓ For students receiving Chapter 33, Post 9/11 GI Bill transfer benefits based on their parent's term of service, submit a copy of the parent's transfer approval letter from the VA.
- ✓ Submit all prior college transcripts (If you attended college prior to EMCC). Students receiving veteran's educational benefits are required to have all previous post-secondary educational experiences evaluated for transfer credit **prior to EMCC's Certification of Semester Enrollment.** Most students complete this step as part of the Admission application process.

Student Signature: _____ **Date:** _____

Once Completed~ RETURN TO

Veterans Services

Enrollment Center- Katahdin Hall

354 Hogan Road, Bangor, ME 04401

207-974-4625 (Phone) 207-974-4683 (Fax)

See Reverse

<i>For Office Use Only</i>									
Admission Status		Add Attribute Code in EX		Create in VAOnce		Is this a Major Change at EMCC?		If yes, VA Form 1995 Received?	
Prior Attended College?						Transcript Received		Evaluation Completed	

Student Verification of Enrollment

Students receiving **Chapter 30, 1606, and 1607** must verify their enrollment monthly by Web Automated Verification of Enrollment (WAVE) or by Interactive Voice Response (IVR). VA prefers students use WAVE as their verification method, which includes features not available through IVR. When students are awarded benefits, the award letter they receive describes WAVE and IVR.

The earliest students can verify their enrollment **is the last calendar day of each month**. WAVE is located at www.gibill.va.gov/wave/index.do.

IVR allows students to “phone in” (1-877-823-2378) their monthly verification if there are no changes to the enrollment during the previous month. If there were changes in the enrollment, the student must contact the VA Certifying Official to submit a change in status and the payment may be delayed until the reduction is processed.

Course Applicability

Only courses that satisfy the Veteran’s academic program requirements outlined by the college curriculum guide or graduation evaluation form can be certified for VA purposes. If a veteran takes a course that does not fulfill a program requirement, it cannot be certified for VA purposes. Excessive free electives, for example, cannot be certified.

Audited Courses - Audited courses cannot be certified.

Repeating Courses

Courses that are failed or for which the grade does not meet minimum requirements for graduation may be certified for VA purposes **if they are repeated.**

Courses that are successfully completed **may not be certified for VA purposes if they are repeated.**

If an academic program requires a higher grade than the student achieved, that course may be repeated. For example, if Nursing requires a “B” or better in Biology, then that course may be repeated if a “B” was not earned.

Remedial and Deficiency Courses

Remedial and deficiency courses offered as independent study (online) cannot be approved and cannot be certified to VA.

Rounding Out

A student can round out a semester schedule with non-required courses (including a subject that has previously been successfully completed) to bring his/her course load up to a full-time **schedule in his/her last term only.** This allows students to continue to receive benefits at the full-time rate in their last term of enrollment, even though fewer credits are required to complete the program. This procedure can be done only once per program.

Course Substitutions

VA will allow course substitutions if the school approves them and they are documented in the student's file.

PRIOR CREDIT

Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(C)(4) Schools must evaluate prior credit, grant credit as appropriate, notify the student of the evaluation, and shorten the program certified accordingly. Whenever a student initially enrolls at EMCC or changes majors programs a credit evaluation must be completed.